

## Regional Specialist- Jackson

### Job Description



### What is Moterra?

Moterra is a luxury campervan rental company, offering the highest quality vans in the rental space. The core of our mission revolves around facilitating outdoor experiences in our all inclusive campervans. We are an energetic, cross-disciplinary and distributed team focused on delivering consistently exceptional hospitality everywhere we operate. We pair our impeccably maintained vehicles with engaging, high touch customer service to create a seamless travel experience, which allows our clients the opportunity to effortlessly connect both with the wild spaces they came to enjoy and the loved ones they came to enjoy it with. We are lucky to have an amazing crew that is both innovative and dedicated, which is recognized through internal promotions and performance-based bonuses. We pride ourselves on our holistic approach to business, environmental stewardship, a thriving company culture and exciting opportunities for career development.

[Instagram](#) | [GoMoterra.com](#) | [Google Reviews](#)

### Job Responsibilities

Days are focused on detailing and stocking vans, connecting with guests and getting them familiar with #vanlife, while acting as liaisons to the beautiful places we are lucky enough to call home. A Regional Specialist at Moterra's Jackson operation will be responsible for ensuring the consistent delivery of high-quality service to all customers traveling from the Yellowstone & Grand Teton region. In addition to being the face of the local operation with clients, this role will directly participate in cleaning, stocking, scheduling, maintenance and occasional on-trip troubleshooting.

With both full and part time positions available, this is a seasonal hourly role is anticipated to start date in mid-May. Workload may vary by week with a significant increase in demand as we lean into the summer season. Team members must be responsive to the schedule requirements of our clients during business hours (including weekends), and most duties must be performed at our office in Jackson (1665 W. Berger Ln, Jackson WY 83001).

### Customer Service

- Ensure all paperwork and questions are addressed and arrival details are confirmed; contact clients to fill in information gaps where necessary.
- Greet clients on their arrival into the region, and provide an engaging, informative and outstanding hand-over experience. Ensure that clients begin their rental feeling excited and comfortable in the campervan.
- Meet clients upon their return, invite feedback, and turn customers into advocates.
- Perform local vehicle delivery and pick up when required.
- Ensure our reservation management system is up to date with all relevant paperwork and notes, checking the customers in and out on the system, recording damages, settling outstanding cash balances, etc.

### Vehicle Detailing, Service & Maintenance

- Ensure that every van is ready to wow clients upon their arrival through:
  - Thorough cleaning of vehicle interior, exterior and all included equipment in line with our standards.
  - Restocking with the full list of stock inclusions, including any paid add-ons and other customer-specific requests.

*Moterra Campervans is committed to diversity and inclusion. We seek enthusiastic applicants from all backgrounds to join our team, and we encourage our employees to bring their authentic, original, and best selves to work.*

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- Maintain an orderly warehouse and office, ensuring that all linens, dishes and other stocking items in the warehouse are clean and ready for rentals or any last-minute changes.
- Assure quality of vehicles and equipment: fill fuel tanks and check fluid levels, monitor windshields, tire pressure, tread depth, and other vehicle diagnostics, including checking for automotive damage, ensuring our vehicles are operational, and driving vehicles on the lot as needed.
- Ensure all maintenance is completed properly and in accordance with company policies as well as manufacturer's standards, in consultation with Management
- Assist in vendor communication and vehicle maintenance scheduling. Transport vehicles to/from facilities for vehicle service, body work, and detailing, as well as other Moterra hubs

### Compensation

**\$24-26+/hour** total compensation, with a starting hourly wage of \$22-24 plus bonuses, including the following:

- **\$500 training bonus** paid after 60 days of employment
- This position is eligible for **meaningful success-based bonuses** which are paid consistently throughout the year. Full details on the bonus structure will be shared with relevant candidates.

### Additional Benefits:

- Complementary van access and access to our "Friends & Family Rate" outside of peak season and as available.
- Being part of a rapidly growing outdoor travel company with opportunities for personal and professional growth

### Apply Today

If you're excited about playing a central role in facilitating experiences for customers we'd love to hear from you! Please email us at [careers@gomoterra.com](mailto:careers@gomoterra.com) with "Jackson Regional Specialist" in the subject line, attach your resume, and answer the following two questions:

- What excites you most about the role?
- What's your favorite memory of time spent outdoors? Regardless of whether it was in your neighborhood or a faraway destination, we're curious what makes it stick out to you.

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